

To: Corporate Fleet and Leasing Department
Vehicle Leasing Providers — Muscat and Sohar, Sultanate of Oman

Subject: Request for quotation — corporate lease of medium sedan for 12-month and 24-month terms (handover window 1 Nov 2026 to 10 Nov 2026)

Dear Sir or Madam,

Venture Alliance Integrated LLC invites your organisation to submit a competitive corporate quotation for the operating lease of one medium sedan. The scope includes a six-month option to call off one to two additional units at the contracted monthly rate. We request comparative monthly rates for both a **12-month (one-year)** term and a **24-month (two-year)** term, with handover scheduled between **1 Nov 2026 and 10 Nov 2026**.

To support an equal comparison across providers in Muscat and North Al Batinah (Sohar), this invitation comprises two enclosed documents:

1. **RFQ specification (CORP-VAI-PRC-OM-SM-X-0001)**: defines the eligible sedan classes (**Category M1: 1.8 L to 2.0 L** and **Category M2: 2.4 L to 2.5 L**), condition tiers (**Condition A: 2025–2026 brand-new** and **Condition B: 2024–2026 fleet up to 25 000 km**), annual mileage pooling (48 000 km/year base and 60 000 km/year or unlimited option), and Muscat and Sohar service terms.
2. **Vendor quotation return form (CORP-VAI-PRC-OM-FM-X-0001)**: a one-page fillable and printable sheet for recording monthly rates, offered models, mileage basis, insurance deductibles, and handover or branch collection terms.

Vehicle handover may take place at our office in **Azaiba, Muscat**, at **Sohar Port / Falaj Al Qabail, Sohar**, or by collection from your Muscat or Sohar branch office. Monthly lease charges are settled by corporate bank transfer within **30 days** of receipt of a valid Oman tax bill.

Please submit your quotation by **3 Nov 2026 at 17:00 GST** either online via **<https://rfq.venturealliance.om>** or by emailing the completed form (CORP-VAI-PRC-OM-FM-X-0001) to **procure@venturealliance.om** with copy (cc) to **ajith@venturealliance.om** and **sruthi@venturealliance.om**.

Yours faithfully,

Procurement and Fleet Administration

Venture Alliance Integrated LLC ·
procure@venturealliance.om

Authorised Signatory

Venture Alliance Integrated LLC · cc:
ajith@venturealliance.om · sruthi@venturealliance.om

Enclosures: (1) CORP-VAI-PRC-OM-SM-X-0001 Rev P01 — RFQ specification; (2)
CORP-VAI-PRC-OM-FM-X-0001 Rev P01 — Vendor quotation return form.

REQUEST FOR QUOTATION

Request for quotation — medium sedan corporate lease

Technical specification, service levels and commercial terms for 12-month and 24-month operating leases

Document	CORP-VAI-PRC-OM-SM-X-0001	Project	Corporate fleet procurement — Muscat and Sohar
Revision	P01 · S2 Issued for information	To	Shortlisted vehicle leasing providers in the Sultanate of Oman
Date	29 Oct 2026	Attention	Corporate Fleet and Leasing Manager

1 Scope and lease structure

Venture Alliance Integrated (VAI) invites licensed vehicle leasing providers in the Sultanate of Oman to quote for the corporate operating lease of one medium sedan. Target vehicle handover is scheduled between **1 Nov 2026 and 10 Nov 2026**. Bidders shall quote fixed monthly lease rates for both a **12-month (one-year)** commitment and a **24-month (two-year)** commitment.

Initial lease requirement	Contract term options	Base pooled mileage	Target handover window
1 sedan Call-off option for 1 to 2 additional units within 6 months	12 / 24 months Fixed monthly rate locked for the selected term	48 000 km/yr 4 000 km/month pooled annually; 60 000 km/yr or unlimited option	1 to 10 Nov 2026 Azaiba (Muscat), Sohar Port, or lessor branch collection

In addition to the initial vehicle, bidders shall confirm a six-month price-hold option. Under this option, VAI may call off **1 to 2 additional medium sedans** on the same contracted monthly rate and commercial terms.

2 Vehicle categories, condition tiers and equipment

To compare offers on an equal technical basis, VAI separates midsize sedans into two engine classes (**Category M1** and **Category M2**) and two age tiers (**Condition A** and **Condition B**) in Table 1. Bidders may submit rates for one or both categories and for either or both condition tiers.

Table 1 — Eligible medium sedan categories and condition tiers

Tier code	Classification	Engine and body baseline	Eligible models (or equivalent GCC-spec midsize sedan)	Odometer and age limit at handover
Category M1 • Condition A	Standard midsize (C-segment), brand-new	1.8 L to 2.0 L petrol, automatic or CVT, 4-door saloon, wheelbase at least 2 700 mm	Toyota Corolla 2.0 L, Hyundai Elantra 2.0 L, Kia K3 / Cerato 1.6 L to 2.0 L, Nissan Sentra 1.8 L, Mazda 3, Honda Civic	2025 or 2026 model year; delivery odometer 0 km to 150 km
Category M1 • Condition B	Standard midsize (C-segment), recent fleet	1.8 L to 2.0 L petrol, automatic or CVT, 4-door saloon, wheelbase at least 2 700 mm	Toyota Corolla 2.0 L, Hyundai Elantra 2.0 L, Kia K3 / Cerato 1.6 L to 2.0 L, Nissan Sentra 1.8 L, Mazda 3, Honda Civic	2024 to 2026 model year; maximum 25 000 km at handover; tyres under 18 months old
Category M2 • Condition A	Upper midsize (D-segment), brand-new	2.4 L to 2.5 L petrol, automatic or CVT, 4-door saloon, wheelbase at least 2 800 mm	Nissan Altima 2.5 L, Toyota Camry 2.5 L, Hyundai Sonata 2.5 L, Kia K5 2.0 L to 2.5 L, Mazda 6, Honda Accord	2025 or 2026 model year; delivery odometer 0 km to 150 km
Category M2 • Condition B	Upper midsize (D-segment), recent fleet	2.4 L to 2.5 L petrol, automatic or CVT, 4-door saloon, wheelbase at least 2 800 mm	Nissan Altima 2.5 L, Toyota Camry 2.5 L, Hyundai Sonata 2.5 L, Kia K5 2.0 L to 2.5 L, Mazda 6, Honda Accord	2024 to 2026 model year; maximum 25 000 km at handover; tyres under 18 months old

EXCLUSION OF SUBCOMPACT AND ECONOMY SEDANS

Subcompact and B-segment vehicles — including Nissan Sunny, Hyundai Accent, Toyota Yaris, Kia Pegas, Kia Rio, Mitsubishi Attrage, Mazda 2, Changan Alsvin and MG 5 — do not meet the medium sedan baseline. Offers for B-segment models will not be evaluated under this request for quotation.

Every offered vehicle shall meet the following minimum specification at handover:

- **Regional and safety standard:** Official GCC specification with valid ROP registration (Mulkiya), ABS, ESC, front and side airbags, tyre-pressure monitoring, rear parking sensors and reversing camera.
- **Highway and cabin equipment:** Factory cruise control for highway travel, Bluetooth hands-free calling, Apple CarPlay or Android Auto connectivity, USB ports, and ROP-compliant heat-rejecting window tint (30 % maximum VLT).
- **Mechanical and tyre baseline:** Factory air-conditioning tested for Oman summer operation, full dealership or authorised workshop service history, and zero prior structural accident repairs. All four radial tyres shall be manufactured within **18 months** of handover with at least **5 mm** tread depth, accompanied by a spare wheel, jack, warning triangle, first-aid kit and fire extinguisher.

3 Handover, collection and regional support (Muscat and Sohar)

The leased vehicle will operate primarily between **Muscat Governorate** and **North Al Batinah Governorate (Sohar)**, with periodic travel to Nizwa, Samail, Sur and Duqm. Bidders shall indicate on the quotation return form which of the three handover and collection options in Table 2 they support.

Table 2 — Vehicle handover, branch collection and regional service options

Option code	Handover or collection arrangement	Location details	Bidder quotation requirement
Delivery Option 1	Delivery to VAI Muscat office	VAI Office, Azaiba, Muscat Governorate	State whether included free of charge or state any one-time delivery charge (OMR)
Delivery Option 2	Delivery to Sohar Port area	Sohar Port / Falaj Al Qabail, Wilayat Sohar	State whether included free of charge or state any one-time delivery charge (OMR)
Delivery Option 3	Collection from lessor branch	Lessor's designated branch in Muscat or Sohar	State the exact branch address and operating hours for VAI collection

Regardless of the initial handover point selected in Table 2, the lessor shall provide routine maintenance reception, breakdown recovery and replacement vehicle handover in **both Muscat and Sohar**. This coverage may be delivered through the lessor's own branches or an authorised service partner in each city.

4 Commercial, maintenance and risk allocation terms

To prevent hidden surcharges during the lease term, all quotations are evaluated against the eight commercial and operational conditions set out in Table 3. Any departure from Table 3 shall be stated explicitly on the vendor quotation return form.

Table 3 — Mandatory commercial, insurance, maintenance and end-of-lease conditions

Ref.	Subject	Required lease condition
C1	Cumulative annual mileage pooling	The base allowance of 4 000 km/month is pooled annually as 48 000 km per 12-month contract year (96 000 km over a 24-month term). Mileage is reconciled only at the end of each 12-month period or at contract expiry; daily or monthly mileage resets do not apply. Bidders shall also quote an alternative monthly rate for 5 000 km/month (60 000 km/year) or unlimited mileage , and state the unit charge (OMR/km) for excess distance.
C2	Motor insurance and accident deductible	The lessor maintains commercial motor insurance covering own damage, third-party bodily injury and third-party property damage across Oman. Where an ROP accident report confirms the VAI driver is not at fault , VAI bears OMR 0.000 deductible and zero liability. Where the VAI driver is at fault, VAI's liability is capped at the single per-incident excess stated on the quotation form. Bidders shall also quote the monthly add-on rate for a Zero-Excess Waiver (Super CDW, OMR 0.000 deductible) .
C3	No garage-day or loss-of-use charges	VAI shall not be billed for daily rental loss, workshop downtime, or garage days while a vehicle is undergoing scheduled servicing, mechanical rectification, or accident repair.
C4	Open corporate driver policy	Any VAI director, engineer, employee, or seconded staff member holding a valid Omani, GCC, or ROP-recognised driving licence is authorised to drive the vehicle at zero additional driver fee , without restricting the lease to a single named individual.
C5	100 % lessor maintenance and 3-hour replacement SLA	The monthly lease rate includes 100 % of scheduled servicing, engine and transmission repairs, air-conditioning servicing, battery replacement, brake pads and discs, wiper blades, tyre replacement due to wear or age, annual ROP Mulkiya renewal, and 24/7 roadside recovery across Oman . Whenever scheduled maintenance, breakdown, or accident repair exceeds 2 hours , the lessor provides a comparable medium sedan replacement in Muscat or Sohar within 3 hours at zero cost.
C6	Optional UAE cross-border extension	Standard operation is within Oman. Bidders shall state on the quotation form whether UAE cross-border travel is permitted and quote the fee and notice period for issuing a lessor NOC and Orange Card insurance certificate for business trips to the UAE.
C7	Fair wear and tear and ROP fines at face value	Handover and return are recorded on a joint signed check sheet with dated photographs. Normal highway stone chips, minor exterior marks, and ordinary interior wear are accepted as fair wear and tear without charge. Official ROP traffic fines and municipal parking fees incurred during VAI custody are recharged at exact face value (0 % administrative surcharge) supported by the official notice.
C8	Invoicing, 30-day bank transfer and early exit	Monthly lease rates are fixed in OMR for the entire 12-month or 24-month term. VAI settles monthly charges by corporate bank transfer within 30 days of receiving a valid Oman tax invoice. Bidders may state any refundable security deposit if required by their policy and any discount offered for quarterly, six-month, or annual advance billing. If VAI terminates a 24-month lease after Month 12 with 30 days' written notice, the early-exit adjustment shall not exceed the difference between the 12-month and 24-month monthly rates for the elapsed months (or one month's rental, whichever is lower).

5 Pricing schedule and submission instructions

Bidders shall complete and return the accompanying one-page quotation form (CORP-VAI-PRC-OM-FM-X-0001), which captures the rate matrix shown in Table 4. All rates shall be stated in **Omani rials (OMR) to three decimal places**, excluding 5 % Oman VAT, with VAT shown separately.

**Table 4 — Commercial rate matrix to be completed on form
CORP-VAI-PRC-OM-FM-X-0001**

Line	Vehicle category and condition tier	Offered make, model, engine (L) and model year	12-month rate: 48 000 km/yr (OMR/mo)	24-month rate: 48 000 km/yr (OMR/mo)	12-month rate: 60 000 km/yr or unlim. (OMR/mo)	24-month rate: 60 000 km/yr or unlim. (OMR/mo)	Excess km charge (OMR/km)
1	M1 · Condition A (1.8–2.0 L, brand-new 2025/2026)	–	–	–	–	–	–
2	M1 · Condition B (1.8–2.0 L, 2024–2026, up to 25 000 km)	–	–	–	–	–	–
3	M2 · Condition A (2.4–2.5 L, brand-new 2025/2026)	–	–	–	–	–	–
4	M2 · Condition B (2.4–2.5 L, 2024–2026, up to 25 000 km)	–	–	–	–	–	–

Quotation submission details

- Online quotation portal:** Submit your quotation directly online at <https://rfq.venturealliance.om> or download the fillable PDF pack.
- Primary email recipient (To):** Send the completed quotation form (CORP-VAI-PRC-OM-FM-X-0001) and your standard corporate lease agreement template to procure@venturealliance.om.
- Mandatory copy (Cc):** Copy ajith@venturealliance.om and sruthi@venturealliance.om on all quotation emails and technical clarifications.
- Recommended email subject:** VAI - VAI - PRC - RFQ medium sedan lease by 3 Nov (with your company name).
- Submission deadline and mobilisation:** Submit quotations by **3 Nov 2026 at 17:00 GST** for vehicle handover between **1 Nov 2026 and 10 Nov 2026**. Early submissions are evaluated on receipt.

Glossary

Terms and abbreviations used in this document

Term	Definition
ABS	Anti-lock braking system
CDW	Collision damage waiver
CVT	Continuously variable transmission
ESC	Electronic stability control
GCC	Gulf Cooperation Council
GST	Gulf Standard Time (UTC+4)

Term	Definition
NOC	No-objection certificate
OMR	Omani rial
ROP	Royal Oman Police
SLA	Service level agreement
UAE	United Arab Emirates
VAI	Venture Alliance Integrated LLC
VAT	Value added tax
VLT	Visible light transmission

Document history

Rev.	Purpose description	Originated	Checked	Reviewed	Authorised	Date
P01	Issued for vendor quotation	AJ	—	—	—	29 Oct 2026

Prepared by Venture Alliance Integrated LLC to invite competitive corporate quotations for the 12-month and 24-month operating lease of medium sedans in Oman. © 2026 Venture Alliance Integrated LLC. All rights reserved.

END OF DOCUMENT · CORP-VAI-PRC-OM-SM-X-0001 · P01

QUOTATION RETURN FORM

Vendor quotation return form – medium sedan lease (12 / 24 months)

 CORP-VAI-PRC-OM-FM-X-0001
 Revision P01 · S2 · 29 Oct 2026

Complete on screen, or print and complete in capitals, in response to specification CORP-VAI-PRC-OM-SM-X-0001. Fields marked * are required. State all amounts in Omani rials (OMR) excluding 5 % VAT.

Bidder particulars

Registered company name *	CR number *	Quotation reference *	
Muscat and Sohar branch locations *	Contact person *	Role	
Email *	Telephone / mobile *	Quotation valid until *	

Monthly lease rate schedule (OMR per month, excluding 5 % VAT)

Category & tier	Offered make, model & year	Max handover km	12-mo 48k km/yr	24-mo 48k km/yr	12-mo 60k/unlim	24-mo 60k/unlim	Excess OMR/km
M1-A (1.8-2.0 L New)							
M1-B (1.8-2.0 L <=25k km)							
M2-A (2.4-2.5 L New)							
M2-B (2.4-2.5 L <=25k km)							
High-mileage column basis *			6-month call-off price hold (1 to 2 extra sedans) *				
☐ 60 000 km/year pooled ☐ Unlimited mileage			☐ Confirmed at quoted rate ☐ Not available				

Handover, collection and regional support (target window: 1 Nov 2026 to 10 Nov 2026)

Handover and collection options supported * <i>Tick all that apply</i>		
☐ Delivery to VAI Azaiba office (Muscat)	☐ Delivery to Sohar Port / Falaj Al Qabail	☐ Collection from lessor Muscat branch
☐ Collection from lessor Sohar branch		
Muscat delivery fee, if any (OMR)	Sohar delivery fee, if any (OMR)	Earliest handover date *

Insurance, maintenance, deposit and payment terms

At-fault excess per claim (OMR) *	Zero-excess CDW add-on (OMR/mo)	UAE NOC + Orange Card fee (OMR)	Refundable deposit, if any (OMR)
Confirm mandatory RFQ conditions (Table 3 of CORP-VAI-PRC-OM-SM-X-0001) * <i>Tick all that apply</i>			
☐ Annual mileage pooling (no daily/monthly reset) ☐ Open corporate driver policy ☐ Zero garage-day charges			
☐ 3-hr Muscat & Sohar replacement ☐ 30-day bank transfer			
Discount for quarterly / 6-month / annual advance payment, if offered		Exceptions or notes (specify lessor branch address if collection only)	

Bidder declaration and sign-off

We submit this quotation in response to CORP-VAI-PRC-OM-SM-X-0001. Quoted monthly rates include full commercial insurance, routine maintenance, tyres, ROP registration renewal and 24/7 recovery across Oman.

Authorised signatory name and title *	Signature *	Company stamp	Date *
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For VAI office use

Received by	Received on	Commercial rank	Evaluation status
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Email completed form to procure@venturealliance.om with copy (cc) to ajith@venturealliance.om and sruthi@venturealliance.om by 3 Nov 2026.

END OF DOCUMENT · CORP-VAI-PRC-OM-FM-X-0001 · P01